



Europeana Foundation Governing Board Extraordinary Meeting

5 March 2018
9h30 – 16h45 CET
[Koninklijke Bibliotheek Prins Willem-Alexanderhof](#)
[5, 2595 BE The Hague](#)
Koopman Room I5.200

Updated Agenda

Board to adopt

9:15 - 9:30 Arrival and welcome coffee

9:30 - 9:45 **I. Opening; tour de table; apologies; meeting quorum; formally adopting the agenda - *Elisabeth Niggemann***

Formal appointment of the Austrian presidency member, Stefan Hahn

II. Minutes, decisions & actions of 23 November 2017 meeting - *Elisabeth Niggemann*

Paper 1A *Confidential* - Minutes of 23 November 2017 meeting
Paper 1B *Public* - Decisions & actions of 23 November meeting
Paper 1C *Public* - Précis of minutes of 23 November meeting
Paper 1D *Confidential* - Minutes of 15 December 2017 meeting extraordinaire

Action proposed: For approval

9:45 - 10:15 **III. Recruitment of new Executive Director - *Elisabeth Niggemann***

Presentation

Action proposed: For information and decision

10:15 - 11:00 **IV. Governance and management - *Jill Cousins***

Verbal update on the construct of the Advisory Board

Action proposed: Board to discuss and decide on next steps





Paper 2A *Public* - Revision of Europeana Foundation bylaws
Action proposed: Board to comment, suggest anything they feel should be added, and to approve

Paper 2B *Public* - Power of attorney and KvK proxy for acting director
Action proposed: Board to formally approve Basecamp decision

11:00 - 11:15

Coffee Break

11:15 - 11:45

V. Repercussions of Procurement - *Jill Cousins*

Paper 3A *Confidential* - Governing Board Support Group for DSI-4 procurement
Action proposed: Board to question the actions taken by the Procurement Committee and Europeana Foundation Management

Paper 3B *Confidential* - Recommendation to propose a longer term, appropriate funding mechanism for Europeana
Action proposed: For discussion

11:45 - 12:00

VI. Finance & Financial Sustainability of Europeana - *Albert Verhaar*

Paper 4A *Confidential* - Funding update
Paper 4B *Confidential* - Cashflow update
Paper 4C *Confidential* - 2017 Q4 financial report
Paper 4D *Confidential* - Budget 2018
Action proposed: For information and discussion, and formal approval of final 2018 budget

12:00 - 13:15

VII. Vision for Cultural Heritage and Europeana under the next Multiannual Framework - *Harry Verwayen/Jill Cousins*

Paper 5 *Public* - A vision for cultural heritage and Europeana under the next multiannual framework
Action proposed: Board to discuss the draft concept

13:15 - 14:00

Lunch at the KB

14:00 - 14:30

Reporting back on Vision discussions - *Harry Verwayen*

Continuation of discussion on 'vision for cultural heritage and Europeana under the next multiannual framework'



14:30 - 16:30

VIII. Briefing Book against Business Plan - *All in discussion*

Briefing Book *Public*

[Business Plan 2017](#)

Business Plan 2018

Proposed Action: For discussion, looking back and critiquing progress against Business Plan 2017 and looking ahead reflecting upon future actions and Business Plan 2018. Board members are expected and requested to read the briefing book before the meeting and ask questions or raise issues in discussion.

Topics for discussion:

1. Projects

Generic services 2018

DSI-3

Paper 6A *Public* - DSI-3 Second periodic report

15:00 - 15:15

Coffee break

2. Looking back at Business Plan 2017 and progress against Business Plan 2018

Paper 6B *Public* - Content report

Paper 6C *Public* - Web traffic & social media report

Paper 6D *Public* - Overview of KPIs

3. Europeana markets

Europeana Collections

Cultural heritage institutions

Europeana Migration Campaign

Europeana reuse markets

Europeana and future of aggregation

4. Metis

5. Europeana copyright policy advocacy

6. Rightsstatements.org

7. Review of data exchange agreement

8. Innovation agenda taskforce

9. Europeana in European Year of Cultural Heritage

10. Europeana Network Association and AGM update

11. Europeana under the Bulgarian Presidency

12. Follow up on Maltese Presidency 'Teaching about migration' meeting

16:30 - 16:45

IX. Any Other Business



Next meeting - 11 April, 16h30 to 18h00

16:45 **Closing**

17:15 **Jill's Farewell**

Circulation:

Europeana Foundation Governing Board Members & Observers

Classification:

Public